

## POSITION VACANT - HERITAGE ADVISOR (MELBOURNE)

### About us

Extent Heritage is a leading heritage and archaeological consultancy servicing Australia and the Asia Pacific since 1998. We specialise in the provision of archaeological and heritage management services to a diverse range of private and public-sector clients.

Our team of archaeologists and heritage specialists have over 25 years' experience in providing quality archaeological and heritage advice to clients. With extensive experience and the ability to resolve complex heritage management issues, our highly respected and motivated team is the cornerstone to our success.

### About the role

Extent Heritage has a permanent full-time opportunity for an intermediate Heritage Advisor in our Melbourne team.

Initially, this role will focus primarily on archaeology (historical and Aboriginal) with a view to broaden the focus to Heritage generally. Therefore, we are keen to discover professionals with the flexibility of strengths across both historic and Indigenous heritage and / or in other specialist areas such as social value, built, industrial, interpretation and/or archival recording.

### About you

- An honours degree in Archaeology, Planning, Heritage, History or equivalent
- 3 - 5 years' experience working in heritage management and consulting.
- Understanding of VIC and Commonwealth heritage legislation.
- Demonstrated field survey and excavation experience.
- Demonstrated report writing skills.
- Demonstrated research skills.
- Demonstrated experience of heritage assessment, fabric survey and analysis, impact assessment and development of mitigation measures.
- Demonstrated experience historical archaeological excavation, site assessment, historic map overlays and post-excavation analysis
- Demonstrated ability to meet quality & HSE requirements.
- Demonstrated ability to lead field teams, bring drive and motivation to achieve high quality work.
- Experience in project managing jobs with a proven ability to meet deadlines and complete work within a budget

Built & Urban Heritage | Aboriginal Heritage | Archaeology | Interpretation | Intangible Cultural Heritage | World Heritage

**EXTENT HERITAGE PTY LTD**  
 ABN 24 608 666 306 ACN 608 666 306  
 info@extent.com.au  
 extent.com.au

**SYDNEY**  
 3/73 Union Street  
 Pyrmont  
 P 02 9555 4000

**MELBOURNE**  
 13/240 Sydney Road  
 Coburg  
 P 03 9388 0622

**BRISBANE**  
 Level 7, 757 Ann Street  
 Fortitude Valley  
 P 07 3667 8881

**PERTH**  
 312 Onslow Road  
 Shenton Park  
 P 08 9381 5206

- Experience undertaking consultation with consent authority, stakeholders, particularly in the VIC heritage context.
- Ability and willingness to work as part of multi-disciplinary teams.
- Construction ('white') card or willingness to obtain one.
- Willingness to work interstate and in remote areas.
- Driving licence, with ability to drive manual vehicles

## Desirable Skills and experience

- Approved Heritage Advisor by Aboriginal Victoria, or ability to obtain approval.
- Experience with Cultural values mapping, intangible heritage assessment and Aboriginal cultural significance assessment.
- Conservation management planning and/or strategic management planning experience.
- Active research interests and involvement with professional bodies.
- Specialist skills such as artefact analysis, GIS, use of professional survey gear, historical research, archival photographic recording and/or heritage interpretation.

## What we offer

You will have the support and opportunity to develop your knowledge and expertise with our passionate, multi-disciplined team located across our offices and a competitive salary package commensurate with experience. In addition to this, we offer:

- Vibrant and friendly environment with a relaxed, but fast-paced atmosphere
- Great projects to work on
- Health and wellbeing initiatives
- Professional and personal development opportunities
- Travel interstate and to remote areas

## To apply

To apply, please submit your cover letter and your CV via the APPLY link on [https://www.seek.com.au/job/35873915?\\_ga=2.213536593.494973444.1522302538-2076971190.1521004823](https://www.seek.com.au/job/35873915?_ga=2.213536593.494973444.1522302538-2076971190.1521004823)

Please note that emailed applications will not be considered.

Applications close on COB 12 April 2018.